NewYork-Presbyterian Hospital
Graduate Medical Education
In-Rotator Appointment Checklist for MSOW

All Appointments	
Recommendation for Appointment	
Completed and Signed application Form	
Completed and signed In-Rotator registration form. **In-Rotator must sign in presence of NYPH GME staff**	
Signed Delineation of Privileges (DOP)	
Evidence of Malpractice Insurance at NYPH	
Current Visa or Work Authorization (Non-US citizens only)	
Current CV	
Two Professional Reference Forms	
Verification of Professional School Training Form	
ECFMG Verification for International Medical Graduates (Requires copy of medical school diploma. Must include, month, day, and year. Must be translated.)	
Verification of Post Graduate training Form (All years of training)	
NPI Number https://nppes.cms.hhs.gov/NPPES/StaticForward.do?forward=static.instructions	
Health Clearance and Criminal Background Check Certification	

Certifications (All Certifications MUST be Current) For All Appointments

ACLS (American Heart Association Issued) ATLS (For Surgery and Emergency Medicine) PALS (For Pediatric Programs Only)	
NYS Approved Infection Control (NYS Medical School Exempt – Valid 4 years) *http://www.elearnonline.net/statemandate.aspx?x=44*	
NYS Approved Child Abuse (NYS Medical School Exempt) *http://www.elearnonline.net/statemandate.aspx?x=44*	
NYPH MRI Safety Course *http://gme.procampus.net/MRI_courseover.htm*	
NYPH Patient Safety Course *(5 Modules) https://mcic.mygnosis.com/ Subscription Code: mcic002*	
NYP Learning Center Modules *https://nyp.sabacloud.com*	
NYPH Medication Reconciliation Course *https://nyp.sabacloud.com*	

All DOPs with the following privileges must be accompanied by the applicable course certificate:

NYPH Moderate Sedation Course (Valid 2 Years) *http://gme.procampus.net/MS_coursedesc.htm*	
NYPH Laser Safety Course (Valid 4 years) *http://gme.procampus.net/LS_coursedesc.htm*	
NYPH Central Venous Catheter Course (Valid 2 years) *http://gme.procampus.net/CVC_courseover.htm*	
NYPH Point of Care Course (Valid 1 year) *http://gme.procampus.net/POCT_courseover.htm*	